



# CHATTANOOGA CONVENTION CENTER

## ELECTRICAL & UTILITY SERVICES

### TERMS & REGULATIONS

#### ELECTRICAL:

1. In order to receive the discounted Advance Rate, orders **MUST** be received **FOURTEEN (14)** calendar days **PRIOR** to the first day of move-in of the event. Payment must accompany the order and be paid in full. Standard Rates will apply to all orders submitted within **THIRTEEN (13)** calendar days of the event. Online orders will be suspended **THREE (3)** days prior to the event, Exhibitors will be able to purchase Electrical & Utility Services at the Service Desk during the move-in day(s).
2. Electrical & Utility Services is a flat rate for the service, for the duration of the show.
3. Electrical rates includes one (1) service connection to the booth generally placed, towards the back of the booth.
4. Exhibitors may incur additional labor charges for the connection of equipment or wiring or the special placement of an electrical cord.
5. The CCC reserves the right to refuse connection to any exhibitor whose equipment is deemed unsafe by CCC's electrical supervisors.
6. Wall, column and permanent building utility outlets are **NOT** a part of booth space and are not to be used by exhibitors unless otherwise specified.
7. All equipment, regardless of source of power, must comply with all Federal, State & Local safety codes.
8. Use of open clip sockets, latex or lamp cord wire, duplex or triplex attachment plugs in exhibits is prohibited.
9. Under no circumstances shall anyone other than the "CCC House Electrician" make electrical connections.
10. Special equipment requiring company engineers or technicians for assembly, service or preparatory work and operation may be executed without the "CCC house electrician," however, the "CCC house electrician" must make all service connections and overload protection only.
11. All equipment must be properly tagged and wired with complete information as to type of current, voltage, phase, cycle, horsepower, etc.
12. Electrical power for lights and displays will be turned on one hour prior to the show opening and off at show closing time.

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13. Unless otherwise specified, CCC personnel are authorized to cut floor covering to permit installation of service.
14. All exhibitors' cords must be of the three-wire grounded type. All exposed non-current carrying metal parts of fixed equipment which are liable to be energized shall be grounded.
15. Exhibitors must furnish all 208V male and female connectors.
16. When ordering 200 amps, CCC will provide (2) 100 amp parallel legs. User must balance the load.
17. Submission of this order authorizes CCC electricians to place distribution panels, quad boxes and cords as may be required for power distribution to your booth and adjacent booths. Any changes in placement will have additional labor charges.

#### UTILITY:

18. Compressed air connection up to 80 lbs PSI. If moisture and/or pressure are critical, exhibitor should provide their own drier and/or regulator.
19. Exhibitors must furnish all necessary fittings to connect to 1/2" female pipe thread for gas, compressed air and water connections.
20. Water service is non-continuous.
21. Exhibitor must provide their own hose for installation and drainage.
22. Minimum pressure 45 PSI, Maximum pressure 65 PSI Note: Pressure may vary. No guarantee can be made of minimum or maximum pressures. If pressure is critical, exhibitor should arrange to have a pressure regulator valve installed.
23. Schedule drainage with Exhibitor Services Manager at the Service Desk on your move-in day.

#### APPLICABLE TO ALL EXHIBITORS:

24. Services installed but not used will not be refunded.
25. Repairs and non-standard hooks-ups could be charged an additional labor fee. See Exhibitor Services Manager for rates.
26. Specific placement of service might incur labor fee. See Exhibitor Services Manager for rates.
27. No refunds after installation of service.
28. All material and equipment furnished by the CCC shall remain the property of the CCC. Equipment may not be removed or relocated without the CCC approval or staff assistance.
29. Claims will not be considered unless filed by the exhibitor prior to the close of the exhibition.
30. Prices based upon current wage rates are subject to change without notice.
31. Lost, stolen or damaged equipment will be charged to the exhibitor's authorized credit card at prevailing rates.

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